



Kerala Infrastructure and Technology for Education (KITE),

Office of the IT@School Project,
SCERT Building, Poojapura,
Thiruvananthapuram – 695 012 Kerala State.

Tender No. KITE/1562/2023/208 dated 03/03/2023

Kerala Infrastructure and Technology for Education (KITE) invites quotations from reputed Printers for printing and supply of Certificates as per the format enclosed. Interested parties may submit their offer in sealed cover on or before the closing date & time mentioned below:

Terms and conditions:

1. Tender Notice shall be available only on the Internet.
2. The Printed certificates shall be delivered at our office in Poojapura, Trivandrum within 2-3 weeks from the date of order.
3. The rate quoted should be kept valid for the full supply.
4. The successful bidder has to sign an agreement with KITE as per the format attached, in Kerala Stamp paper of value Rs 200/-.
5. The Payment will be released within 30 days after receipt and acceptance.
6. The order arising out of this enquiry shall be governed by the laws of Indian union and the courts in Trivandrum shall have the jurisdiction

Important Dates & Time of the Tender shall be as below:

Publication of Tender	03-03-2023
Address for communication	Kerala Infrastructure and Technology for Education (KITE), Office of the IT@School Project, SCERT Building, Poojappura PO, Thiruvananthapuram-695 012, Kerala.
Contact details	Phone: 0471-2529800 pmu.it@kite.kerala.gov.in
Bid submission end date and time	09-03-2023: 16.00 Hrs

Schedule of Requirements

Printing and Supply of Certificate of Merit as per the format attached

- o Paper size : 28 x 21 cm
- o Paper type: Art paper, 200-210 GSM white
- o Printing Color – Multi Color Printing:
 - Stage 1 - Template should printed in Color offset machine
 - State 2 - Variable matters should be printed in black color in Digital printing machine.
- o Qty: 60,200 Nos.

Important points:

1. Matter to be printed on each Certificate will be unique. It includes the Name of Student, Address of School, Academic year, QR code etc. The soft copy of the matter will be provided to the successful bidder along with the supply order.
2. Delivery: Printed certificate should be delivered at KITE office, Poojappura, Trivandrum in duly packed condition.

Details to be submitted by the bidder:

1. Name and full address of the firm
2. Rate quoted per certificate with applicable taxes.
3. GST & PAN details.
4. Two Sample certificates as per the format attached should be submitted along with your quotation for evaluation of printing / paper quality.



Chief Executive Officer
Kerala Infrastructure and Technology for Education (KITE)
Office of the IT@School Project,
SCERT Building,
Poojappura
Thiruvananthapuram-695 012
Kerala
E-mail: pmu.it@kite.kerala.gov.in

www.kite.kerala.gov.in

On Rs. 200/- Non-Judicial Stamp Paper (Agreement by successful bidder)

AGREEMENT

This agreement is made at Thiruvananthapuram on theday ofTwo Thousand and Twenty-three between Kerala Infrastructure and Technology for Education (KITE), Poojappura, Trivandrum which expression shall, wherever the context so permits and includes its successors and assigns) herein after referred as "KITE" of the one part, and M/s with its registered office at represented by Shri/Smt (H.E. name and address of the supplier) (Hereinafter referred to as "the supplier") of the other part.

WHEREAS KITE has invited a tender vide Tender number KITE/1562/2023/208 dated 03-03-2023 for the printing and supply of "Certificate of Merit" as per the schedule given therein,

WHEREAS the supplier herein above has submitted specific proposals in response to the above tender to undertake the supply the same after tendering process, sample approval and price clearance

WHEREAS KITE has accepted the rates for the printing and supply of the Certificates

And

KITE has placed Work Order No. KITE..... dated xx-xx-2023 on the supplier and provided the Content (herein after referred as Proprietary information) in DVD to the Supplier for printing the Certificates.

NOW THE AGREEMENT WITNESSETH AS FOLLOWS:

Rights and obligations:

1. The supplier shall accept all the terms and conditions detailed in the Work Order issued to them.
2. In case the supplier fails to execute any commitment, KITE reserves its unfettered right to cancel the Work Order or deduct accordingly all losses incurred from any payments due to the supplier.
3. All sums found due to KITE under or by virtue of this agreement shall be recoverable from the supplier and its properties - movable and immovable under the provisions of the Revenue Recovery Act as amended from time to time as though such sums are arrears of land revenue

and in such other manner as KITE may deem fit. KITE will be entitled to seek other reliefs and monetary compensation without prejudice to its right to initiate Revenue Recovery action.

4. The supplier has to strictly abide by all the terms and condition mentioned in the Work order released in this regard.
5. **In consideration of the disclosure of the Content provided by KITE**, the Supplier hereby agrees: (i) to hold the Proprietary Information in strict confidence and to take all reasonable precautions to protect such Proprietary Information, including, without limitation, (ii) Supplier shall not disclose any such Proprietary Information or any information derived there from to any third person, (iii) not to make any use whatsoever at any time of such Proprietary Information except to evaluate internally its relationship with the KITE, and (iv) not to copy or reverse any such Proprietary Information. The Supplier agrees that its employees, agents and sub-contractors to whom Proprietary Information is disclosed or who have access to Proprietary Information are bound by this nondisclosure pact. Immediately upon the written intimation by KITE at any time, the Supplier will return to KITE all Proprietary Information and all documents or media containing any such Proprietary Information and any and all copies or extracts thereof, save that where such Proprietary Information is a form incapable of return or has been copied or transcribed into another document, it shall be destroyed or erased, as appropriate.
6. The supplier is fully aware and understood the importance and seriousness of the job assigned to them through this agreement and shall be fully prepared themselves to deliver the assigned jobs more specifically described elsewhere in this agreement or other communications exchanged either oral or through mail or written uninterruptedly and at the desired quality.
7. **Copy right:** The absolute owner of the Proprietary Information provided by KITE to the Supplier to perform the roles described in this agreement shall be the property of KITE and Supplier shall not keep copy of the same and cannot share the same to anyone in any manner during the agreement period or after. All concepts, original artwork and other Intellectual Properties, remain the property and copyright ©2019 of KITE, Trivandrum, India. No part of the Proprietary Information may be reproduced or copied in any form or by any means [graphic, electronic or mechanical, including photocopying, recording, taping or information retrieval systems] or reproduced on any disc, tape, perforated media or other information storage device, etc., without the explicit written permission of the copyright holder-KITE. Breach of the condition is liable for legal action under Indian Copyright Act and other relevant Acts or Rules pertaining to protection of Copyrights and Intellectual Property in the country of India.

Force Majeure

Neither KITE nor the supplier shall be considered defaulting in performance of their obligations under the terms listed in this agreement, if their performance is adjudged and found to have been prevented or delayed for any cause beyond the reasonable control of the party affected, such as war, natural calamities, hostilities, revolution, riots, fire, explosion, flood, earthquake or because of any law, decree, proclamations, regulations or ordinance of Government or Sub-divisions thereof or any other cause beyond the control of the concerned parties which could not have been foreseen or avoided by the exercise of due diligence: provided notices of any such case with necessary evidence is given within a 14 day period or if this is not possible, within a reasonable period without delay. As soon as the cause of force majeure has been removed, the party whose liability to perform its obligation has been affected shall notify the other party the actual delay that might have occurred in such affected activity.

Arbitration

If a dispute of any kind whatsoever arises between the KITE and the Contractor in connection with, or arising out of the Contract or the execution of the works, whether during the execution of the Works or after their completion and whether before or after repudiation or after termination of the contract, including any disagreement by either party with any action, inaction, opinion, instruction, determination, certificate or valuation of the Chief Executive Officer or his nominee, the matter in dispute shall, in first place be referred to the Chairman of KITE. If the dispute is not settled between the supplier and KITE within 45 days, the dispute can be referred to an arbitrator with mutual consent who shall have powers conferred to him under the Arbitration and Conciliation Act, 1996 or supplier may approach the court in Trivandrum, after giving due notice to the Chairman of KITE.

IN WITNESS WHEREOF,

Chief Executive officer, KITE, Poojappura, Trivandrum

and

Shri the supplier has hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri..... (date)

In the presence of witnesses:

1.

2.

Signed by Shri..... (date)

In the presence of witnesses:

1.

2.



KERALA INFRASTRUCTURE AND TECHNOLOGY FOR EDUCATION [KITE]
GENERAL EDUCATION DEPARTMENT, GOVERNMENT OF KERALA

CERTIFICATE OF MERIT
Little KITES

Headmaster / Headmistress

K. ANVAR SADATH
Chief Executive Officer



KERALA INFRASTRUCTURE AND TECHNOLOGY FOR EDUCATION [KITE]
GENERAL EDUCATION DEPARTMENT, GOVERNMENT OF KERALA

CERTIFICATE OF MERIT
Little KITEs

Certified that Kumari / Master ABHISHEK M A, Std.X
is a member of **Little KITEs** unit of S D V B H S S Alappuzha
during 2018-2020 and has secured NIL Grade in **Little KITEs** activities.

Place: Alappuzha
Date: 27-01-2020



Headmaster/Headmistress


K. ANVAR SADATH
Chief Executive Officer

Certified that Kumari / Master **DEEPAJ**.....,Std.X
is a member of **Little KITEs** unit of **S. A.T. H. S. Manjeshwar**.....
during **2018-2020** and has secured **B** Grade in **Little KITEs** Activities.

Place: Kasaragod
Date: 30-01-2020

